



Position: Analyst, Operations

Reports to: Manager, Operations

About Red Oak Sourcing

Red Oak Sourcing is a 50/50 joint venture between two Fortune 20 companies, Cardinal Health and CVS Health. Red Oak has sole responsibility for generic pharmaceutical sourcing for Cardinal Health and CVS Health's retail division and pharmacy benefit manager - representing 85% of the pharmaceutical product volume of the two companies – making Red Oak is one of the largest generic sourcing entities in the U.S.

Position summary

We are searching for an Analyst to join our Operations team. The Operations team is part of Red Oak's sourcing function and represents Red Oak at both CVS Health and Cardinal Health. This is a visible role as the professional will support CVS Health and Cardinal Health generic pharmaceutical operational activities and strategic initiatives; drive timely supply chain solutions and interact extensively with key stakeholders, representing all levels, within CVS Health and Cardinal Health liaison teams.

Responsibilities

- Serve as business support and advocate for CVS Health and Cardinal Health business teams in the execution of day to day generic pharmaceutical operations activities and strategic business initiatives by ensuring requests are well formulated, executed, operationalized and align with business practices and strategy;
- Collaborate with both internal and external stakeholders to create visibility to a business problem, gather insights from Red Oak subject matter experts to identify root cause and solutions, and partner closely with stakeholders to drive desired results.
- Work proficiently within data management systems and complex data sets to analyze data and create effective data driven business presentations, with a high degree of accuracy within agreed upon timelines; and
- Consistently demonstrate a solutions focused mindset using intermediate interpersonal skills to collaborate, build and foster strong business relationships.

Qualifications

- Bachelor's Degree and a minimum 1-3 years of experience working in an agile environment in data management, analytics or account management setting
- Business critical thinking and highly strategic in order to define practical solutions that align with business practices and strategy
- Proven ability to efficiently and effectively use analytical skills to gather insights and data, from multiple platforms, to support business analyses
- Ability to motivate, collaborate with and lead across functional peer group to a common goal/solution
- Proven ability to deliver effective communications at multiple business levels, in both verbal and written form, in a manner that is clear and logical
- Demonstrated proficiency in Microsoft Office Suite, including Excel/Pivot Tables and PowerPoint

Interested? Send your resume to careers@redoaksourcing.com Please use the job position as the subject line of your email.